AVE MARIA SCHOOL (CBSE)

Ramanthapur, Hyderabad

(Managed by Hyderabad Archdiocese Educational Society)

Aff. No. 3630533

Circular/AMS/October 2026 **Date: 27th October, 2026**

Dear Parents,

This is to inform you that a Parent-Teacher Meeting has been scheduled on Saturday, 31st October, 2026 to discuss your ward's academic progress and performance. To ensure smooth conduct and avoid overcrowding,

parents are requested to attend the PTM as per the Roll Number wise time slots given below:

Roll Number Range Allotted	Time Slot
01 - 10	08:30 AM - 09:30 AM
11 - 20	09:30 AM - 10:30 AM
21 - 30	10:30 AM - 11:30 AM
31 Onwards	11:30 AM - 12:30 PM
Late Arrivals/Open Slot	12:30 PM - 01:00 PM

Guidelines for the PTM Day

1. Students must accompany their parents in complete school uniform. Attendance of at least one parent is mandatory.
2. **Class Teacher Interaction**: Due to time constraints parent will only meet with the Class Teacher during the PTM to review and sign the official mark sheet.
3. **Alternative weekday slots:** Subject Teachers will be available exclusively from Monday to Friday between 4:00 PM to 4:30 PM for detailed answer sheets review
4. **Fee Clearance:** Parents who have not yet cleared the 1st term and 2nd term fee are requested to do so on or before the PTM date to avoid any inconvenience in issuing the progress card.
5. Mark sheet will be handed over for signature only after the clearance of all dues.

Kindly adhere to the allotted time slot for better coordination. Your cooperation is highly appreciated.

Warm Regards,

PRINCIPAL
AVE MARIA SCHOOL

AVE MARIA SCHOOL ★ CBSE Affl. No. 3630533 ★ Ramanthapur, M.M.Dist.-500013. (T.S.)